



Introducing ECC One Stop Center Windows Vista & MS Office 2007

<u>Course</u>	<u>Course#</u>	<u>Dates</u>	<u>Time</u>
Basic MS PowerPoint Applications	D141	12/1/08-12/4/08	8:30-12:30PM
Basic Windows Vista Applications	D142	12/8/08-12/11/08	8:30-12:30 PM
Basic MS PowerPoint Applications	D143	12/8/08-12/11/08	1:00-5:00 PM
Basic MS Word Applications	D144	12/15/08-12/23/08	8:30-12:30 PM
Introduction to Basic Keyboarding	D145	12/15/08-12/18/08	1:00-5:00 PM
Basic MS Excel Applications	D146	1/5/09-1/15/09	8:30-12:30PM
Intro to Basic Keyboarding	D147	1/5/09-1/8/09	1:00-5:00PM
Basic Windows Vista Applications	D148	1/5/09-1/8/09	1:00-5:00 PM
6 Week Introduction to MS Office	D149	1/12/09-2/19/09	1:00-5:00 PM
Basic MS Word Applications	D150	1/12/09-1/22/09	1:00-5:00PM
Basic MS Access Applications	D151	1/20/09-1/29/09	8:30-12:30 PM
Basic MS Excel Applications	D152	1/26/09-2/5/06	1:00-5:00 PM
6 Week Introduction to MS Office	D153	2/2/09-3/12/09	8:30-12:30 PM
Basic MS Access Applications	D154	2/9/09-2/19/09	1:00-5:00 PM
6 Week Introduction to MS Office	D155	2/23/09-4/2/09	1:00-5:00 PM
Basic Windows Vista Applications	D156	2/23/09-2/26/09	1:00-5:00 PM
Basic MS Word Applications	D157	3/2/09-3/12/09	1:00-5:00 PM
Basic MS Excel Applications	D158	3/9/09-3/19/09	1:00-5:00 PM
Basic MS Access Applications	D159	3/16/09-3/26/09	8:30-12:30 PM
Basic MS PowerPoint Applications	D160	3/23/09-3/26/09	1:00-5:00 PM
Basic MS PowerPoint Applications	D161	3/30/09-4/2/09	8:30-12:30 PM
Introduction to Basic Keyboarding	D162	3/30/09-4/2/09	1:00-5:00 PM
Introduction to Basic Keyboarding	D163	4/6/09-4/9/09	8:30-12:30 PM
Basic Windows Vista Applications	D164	4/6/09-4/9/09	1:00-5:00 PM
6 Week Introduction to MS Office	D165	4/13/09-5/21/09	8:30-12:30PM
Basic MS PowerPoint Applications	D166	4/20/09-4/23/09	1:00-5:00 PM
Basic MS Word Applications	D167	4/20/09-4/30/09	1:00-5:00PM
Introduction to Basic Keyboarding	D168	4/27/09-4/30/09	1:00-5:00 PM
6 Week Introduction to MS Office	D169	5/4/09-6/11/09	1:00-5:00 PM
Basic MS Excel Applications	D170	5/4/09-5/14/09	1:00-5:00 PM
Basic MS Access Applications	D171	5/18/09-5/28/09	1:00-5:00PM
Intro to Basic Keyboarding	D172	5/26/08-5/28/09	8:30-12:30PM
6 Week Introduction to MS Office	D173	6/1/09-7/9/09	8:30-12:30 PM
Basic MS PowerPoint Applications	D174	6/1/09-6/4/09	1:00-5:00 PM
Basic Windows Vista Applications	D175	6/8/09-6/11/09	1:00-5:00PM
Basic MS Access Applications	D176	6/15/09-6/25/09	1:00-5:00PM
Basic MS Word Applications	D177	6/15/09-6/25/09	1:00-5:00PM

Classes are held M-Th at no charge to students. Register on-line at www.econestop.org or call Workforce Development at 851-1800 for more information.