

ERIE COMMUNITY COLLEGE
2009 COMMENCEMENT INFORMATION

May 1, 2009

CONGRATULATIONS! Commencement is a momentous occasion and is the most dignified of academic ceremonies. To assure the highest level of respect for graduates, the following procedures have been established by Erie Community College.

DATE: WEDNESDAY, MAY 27, 2009
TIME: 7:00 P.M. Doors open at 5:45 p.m.
PLACE: KLEINHANS MUSIC HALL – 71 Symphony Circle, Buffalo, NY

PRIOR TO GRADUATION: All graduates must report to **their** campus bookstore and present identification in order to pick up their cap and gown. Be sure to bring your academic attire to graduation as well as bobbypins to secure your cap. All graduates will receive:

- **Four (4)** invitations. These are for remembrance and keepsakes.
- **Four (4)** admission tickets (for family and guests). Graduates do not need a ticket. If you need additional tickets, please contact fellow students. **THERE WILL BE NO ADDITIONAL TICKETS DISTRIBUTED.**

	Campus Bookstore hours week of May 11, 2009		
	City	North	South
Monday	8:30 – 4:00	8:30 – 4:00	8:30 – 4:00
Tuesday	8:30 – 4:00	8:30 – 4:00	8:30 – 4:00
Wednesday	8:30 – 5:00	8:30 – 5:00	8:30 – 5:00
Thursday	8:30 – 5:00	8:30 – 5:00	8:30 – 5:00
Friday	8:30 – 4:00	8:30 – 4:00	8:30 – 4:00
	Campus Bookstore hours week of May 18, 2009		
Monday	8:30 – 4:00	8:30 – 4:00	8:30 – 3:00
Tuesday	8:30 – 4:00	8:30 – 4:00	8:30 – 3:00
Wednesday	8:30 – 3:00	8:30 – 4:00	8:30 – 3:00
Thursday	8:30 – 3:00	8:30 – 4:00	8:30 – 3:00
Friday	8:30 – 2:00	8:30 – 4:00	8:30 – 3:00

ALL CAPS AND GOWNS WILL NEED TO BE PICKED UP AT YOUR RESPECTIVE BOOKSTORE BY FRIDAY, MAY 22.

Professional photographs will be provided by Genesee Photo Systems, 1015 W. 4th Street, Stillwater, OK 74074

- **Before the ceremony**, graduate and family photos will be available through a photographer in the lobby of Kleinhans, and various packages can be purchased. Photography will be available beginning at 6:00 p.m.
- **During the ceremony**, a photographer will be taking photographs of each graduate. The proofs will be sent to graduates who fill out an address card. They can then purchase their selection.
- **Video/Family Photos:** Please refrain from standing in front aisles or front of stage to photograph graduates. These areas must be clear for the graduates' procession of degrees.

Diplomas will not be available at the Commencement ceremony. May graduates will receive their diplomas in July, and September graduates in October. Please notify the Registrar's if your current address is different than the address on the graduation application. If there is any problem with your certification, you will be notified.

NOTE: Graduates with disabilities should contact the Dean of Students for special arrangements.

GRADUATION DAY INSTRUCTIONS AT KLEINHANS MUSIC HALL:

- A. There is no rehearsal for the Commencement ceremony.
- B. Kleinhan's parking is available and paid for courtesy of the Student Government Association and Student Publications. These lots fill up quickly due to a first come, first serve basis.
1. Graduates should arrive by 6:00 p.m. and report to the Mary Seton Room for robing. There will be faculty/staff available to assist in robing and in arranging the procession. Do not leave handbags, purses, or other items in this room as the College will not be responsible. Graduates will proceed from the Mary Seton Room to the main floor. Follow the Activities Coordinators to the commencement area. Remain standing until you are asked to be seated.
 2. All graduates, their families and friends are expected to remain for the entire Commencement ceremony. Unnecessary movement may prevent families and friends of graduates crossing the stage from hearing the name of the graduate. Graduates should not leave the ceremony floor until the appropriate time during the recessional.
 3. To preserve the dignity of the Commencement ceremony, **ALL CELL PHONES** must be turned off during the entire Commencement program.
 4. Please reconsider bringing very young children to the ceremony as it is a 2 ½ to 3 hour event and difficult at best for children to remain seated.
 5. Only college approved braids, cords, stoles or tassels may be worn with graduation apparel. No other paraphernalia may be worn. All Phi Theta Kappa and Honor students should consult their advisors regarding appropriate honors insignia and attire. Students who have achieved High Distinction (a 3.5 or higher cumulative QPA as of Fall 2008 semester) are eligible to wear gold tassels on their mortarboard.
 6. The tassel on your mortarboard is to be worn on the right side until you are instructed at the end of the ceremony to switch your tassel.
 7. Following the Commencement address, graduates will be asked to stand and come forward. The names of the candidates attending will be read. As your name is called, proceed, accept the diploma cover in your left hand and shake the President's hand with your right. Proceed immediately to your seat and be seated. **OUT OF COURTEOUS CONSIDERATION FOR YOUR FELLOW GRADUATES, YOU MUST REMAIN IN YOUR SEAT UNTIL THE CONCLUSION OF THE CEREMONY.**

Once the presentation of diploma covers has been accomplished, all graduates will be asked to stand for the formal conferring of degrees and/or certificates. Upon completion of the conferring of the degrees, you will be asked to be seated.

Upon conclusion of the ceremony, you will be asked to stand. The Commencement will then be declared closed. Remain in your place until the dignitaries and faculty have proceeded out. Then, in order, return back and join family and friends.

8. Bouquets of flowers and a variety of alumni merchandise will be available for sale the evening of Commencement in the foyer of Kleinhan's. Items will vary. You may also pre-order your flowers by visiting <http://www.ecc.edu/studentlife/commencement.asp> and clicking on the "Commencement Flowers" link on the left hand side.

Sincerely,
Marsha Jackson, PhD,
Associate Vice President/Student Affairs/City
Barbara Rieman,
Dean of Students/North Campus
Marcia Tresmond,
Dean of Students/South Campus