



**\*\*Summer Session Payment Plan\*\***

**2 Payments- the 2<sup>nd</sup> and the 4<sup>th</sup> weeks of the semester** Students must submit a new application and pay \$75 for each summer session.

Bursar Office  
(716) 851-1888  
[bursar@ecc.edu](mailto:bursar@ecc.edu)  
Monday – Friday  
9:00 a.m. to 3:00 p.m.

**Payment Plan enrollment ends the last day of ADD/Drop.**

**Today's Date:** \_\_\_\_\_

I wish to utilize the Erie Community College Payment Plan for the coming academic semester. By submitting this application, I am indicating that I have read the Terms and Conditions outlined on this form and I understand and agree to them.

2021 Summer Session I/Summer Session II: \_\_\_\_\_

Student's Name \_\_\_\_\_

Student ID# \_\_\_\_\_

I \_\_\_\_\_ (Student Signature) agree to the Terms & Conditions in the Brochure.

*Make checks payable to Erie Community College-include your student ID number, we also accept Visa/Master Card/Discover.*

**Office Use Only:** PPLN: \_\_\_\_\_ PPST: \_\_\_\_\_

VTIP Yes \_\_\_\_\_ Initials \_\_\_\_\_

**Payment Plan Information, Terms and Conditions**

Installment payments are a sensible alternative to meet the cost of tuition and fees for the academic year by paying the college cost over a period. Enrollment fee of \$75 must be paid upfront for each semester. At this time, you cannot join the payment plan online. You must mail in application, apply in person at any Bursar Office location, or call the Bursar Office (phone volume is exceptionally high during registration). All these options must be received before the tuition due date and be accompanied by the \$75 application fee. **Please note:** International Students are **NOT** eligible for the Tuition Installment Plan.

- This is not a loan program; there are no interest or finance charges. Pay as you go.
- Reduce your reliance on borrowing or delay the need to withdraw savings or other assets immediately.

**Procedures for Enrollment**

- Submit or mail completed Payment Plan form and \$75 to any Bursar Office location so we receive it by the tuition due date.
- Please do not wait until the last minute, as tuition due dates can be extremely busy.

**Terms and Conditions**

- Applications will only be accepted if properly completed and accompanied by the required \$75. ECC is not responsible for misdirected, illegible, or late applications.
- Your payments are calculated on total balance due. **Any "Pending" Financial Aid is expected to reflect on your account once verified.**
- Refunds of monies paid will be handled according to the college's published refund policy.
- Payment is due as indicated regardless of receipt of mailed courtesy statements.
- Address changes must be promptly reported to the Registrar's Office.
- **The college will assess a late payment fee of \$50** for each payment not made in accordance with the established payment schedule and an additional 30% collection fee if referred to a collection agency.
- ECC reserves the right to cancel payment plan privileges in cases where students have not paid according to their payment schedule.
- There will be an administrative charge if a check is returned for uncollected funds.