To Whom It May Concern:

This letter is in regard to __________________________________________________________. As part of Erie Community College’s Occupational Therapy Assistant Program application process, special admission criteria is required. The Occupational Therapy Assistant Program requires its applicants to complete a minimum of 15 hours of volunteer work or observation/shadowing experience in an Occupational Therapy Department or area of practice. Proof of such volunteer work or observation/shadowing must be on facility letterhead in a sealed facility envelope, and mailed to ECC:

Erie Community College
Office of Admissions
6205 Main Street, S-Building, Room 206
Williamsville, NY 14221-7095
(Occupational Therapy Assistant Program Application Packet)
(716) 851-1455

Students can complete the required hours described above in a variety of settings:

- School-based OT
- Mental Health OT
- Acute Care OT (Hospital)
- Sub-acute Care OT (Rehab)
- Long term Care OT (Nursing Home)
- Emerging Practice Area, pre-approved through the OTA Department

Students are encouraged to do more than one block of 15 hours, in diverse settings; but the minimum requirement for an OTA application is 15 hours. Volunteer, observation, or shadowing hours must be completed within a year of application deadline to be considered valid.

In thanks,

Evelyn R. Post-Dunn, OTR/L, Ed.M
Department Head
Occupational Therapy Assistant Program, ECC