



Online Bill of Rights

The Online Learner has the right to....

- an Online Course that clearly states the course deadlines, in a way that is easy to understand by the Online Learner.
- an Online Course that has instructions on how to get started in the class.
- an Online Course that is organized in a way that is easy to navigate.
- an Online Course that will meet the same course objectives as the face-to-face modality.
- an Online Course that has a clear statement of the grading policy and criteria of how course work and attendance will be evaluated.
- expect, at all times, to be treated in a respectful manner by the Instructor and fellow Online Learners.
- expect the Instructor to respond to queries within a time period that does not exceed five business days or it will be deemed excessive (three business days for summer sessions).
- expect the Instructor to keep the grades up to date within the Online Course.
- expect the Instructor to direct the Online Learner to the appropriate college services, when the Instructor is made aware of an issue.
- expect the Instructor to specify grading policies and timelines in the course syllabus.
- expect that required student activities in the community, outside of the online environment, be feasible and reasonable in terms of not requiring excessive time, distance, or other hardships to the student, and that if not, an equivalent alternative activity may be arranged between student and instructor. Furthermore, the student has the right to expect these activities listed with dates and times on the syllabus at the beginning of the semester.

The Instructor has the right to expect...

- the Online Learner to complete all assignments by the due date.
- the Online Learner to contact the Instructor, if they need clarification on getting started, deadlines or assignments.
- the Online Learner to seek out college services, resolve technical issues, and access services where available.
- to be treated in a respectful manner, at all times, by the Online Learners.
- the Online Learner to have a contingency plan, to address technical difficulties.
- two week notice from the student of any conflict with any in person activity listed in the syllabus.

Sources:

Quality Matters Bill of Rights for Online Learners,

<http://online.collin.edu/QM%20Bill%20of%20Rights%20for%20Online%20Learners%20with%20Preamble.pdf>