Erie Community College is accredited by the National Alliance of Concurrent Enrollment Partnerships (NACEP). For more information, visit the NACEP Web site at www.nacep.org.

Erie Community College
Deborah Schmitt, Coordinator of Advanced Studies
6205 Main Street
Williamsville, NY 4221

Phone: 716-851-1270
Fax: 716-851—1272
E-Mail: Schmitt@ecc.edu

For questions about payments, please contact:
Anne Vertino, Bursar Cashier
716-851-1897
E-Mail: vertino@ecc.edu

For questions about college transcripts, please contact:
Registrar’s Office
City: 716-851-1166
North: 716-851-1466
South: 716-851-1666

For more information about Advanced Studies, you may access the web site: https://www.ecc.edu/advanced-studies/

Concurrent Enrollment Program

Earn College Credit While Still In High School

Start Here. Go Anywhere!
https://www.ecc.edu/advanced-studies/
Advanced Studies Frequently Asked Questions

What Is The Advanced Studies Program?

The Advanced Studies Program is an opportunity for high school students to enroll in a college course and receive college credit. The program is open to all high school juniors or seniors of average or better academic ability. (Sophomore students may be recommended by their teacher or school counselor.) A minimum of 5 students must enroll before a course can run.

What Is An Advanced Studies Course?

An Advanced Studies course is taken during the high school day and is identical to the ECC course as described in the college catalog. Textbooks, course materials, and assessments of student work are the same as those used by ECC faculty.

Once a student has registered for the ECC course, it is expected that they will work to fulfill all the requirements of the course. Dropping or withdrawing from an Advanced Studies course is serious. Students must follow the ECC withdrawal policy and tuition will not be reimbursed.

“I liked earning college credit for a class I had to take anyways.”

- Advanced Studies Student

Will Advanced Studies benefit me if I plan on applying for free tuition?

The Excelsior Scholarship is a great tool to help college students but it is important to remember Advanced Studies is still beneficial.

- The scholarship covers tuition up to $5,500 at all SUNY or CUNY schools. It does not cover the other costs of college, which include but are not limited to fees, room and board, transportation, textbooks, meal plans and more.
- Oftentimes a textbook could cost more than the tuition of an Advanced Studies course.
- To maintain the Excelsior Scholarship, students must earn a passing grade and complete at least 30 credits per year and enroll in at least 12 credits per semester in the program of study.
- Credit for Advanced Studies courses is acceptable in many cases, allowing students to only take 4 or less classes per semester depending on how many Advanced studies credits are earned.
- These requirements are designed to make a SUNY education more affordable while encouraging students to work toward on-time degree completion. A student can lose the scholarship if at anytime they do not meet the requirements.

For more information, visit https://www.hesc.ny.gov/
What Payment Methods Are Available?

The college will accept cash, check, money order, (payable to Erie Community College) or credit card (Visa, MasterCard or Discover). You can make your credit card payment in person, by phone or by using the online payment feature on WebAdvisor. Please have the cardholder’s name, card number, card expiration date, and student's social security number ready when making a payment.

When Do I Pay For My Advanced Studies Course?

You will receive a bill addressed to you (not your parents) in the mail in November for Fall classes and March for Spring classes after you submit your registration form. Payments not received by the due date indicated on the bill will be charged a $50 late fee. A third bill will be mailed with another $50 late fee if payment is not received by the due date on the second bill. If a balance remains on the account, students will no longer be eligible to receive college credit for the course(s) until the account is paid in full.

Advanced Studies Tuition 2017 - 2018

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Who Teaches Advanced Studies Courses?

Courses in the Advanced Studies Program are taught in the high school by high school teachers who are ECC lecturers. Your teacher will give you your grade based on homework assignments, classroom participation, projects, and exams throughout the year – not just one grade on a final exam.

How Do I Apply For Advanced Studies Courses?

Complete the Advanced Studies online application (new students) and registration form (ALL students) at: https://www.ecc.edu/advanced-studies/

Turn in your completed registration form to your teacher or school counselor. Be sure to include your social security number and signatures of both you and a parent or guardian on the registration form.

If you are not a resident of Erie County, you are required to provide the college with an out-of-county certificate each year. The affidavit and application for certificate will be provided on the ECC Advanced Studies application or it’s available on the Advanced Studies website. It is your responsibility to complete the form, have it notarized, and submit it to your county for processing of your residency certificate. Otherwise you will be charged double tuition.

How Do I Officially Withdraw From An Advanced Studies Course?

If you decide to withdraw from an Advanced Studies course, you must contact the Coordinator of Advanced Studies for permission. You will NOT be reimbursed for your tuition, if you withdraw from a course.
What Benefits Do Advanced Studies Students Receive?

- Earn college credit while completing high school.
- Apply the credit toward a program of study at ECC or elect to transfer the credit to another college.
- Experience college level course while attending high school.
- Access to the same facilities and services as other ECC students including the library (http://libguides.ecc.edu/home), gym, pool, student services and academic advisement with an ECC ID card.

You may get an ECC ID card by going to the security office at any ECC campus. Please bring with you your ECC ID number and a form of ID. (You can get your ECC ID number from your high school teacher’s class roster or your bill.)

How Do I Get My Grade?

Once the course is completed and final grades have been recorded at the college, the student will need to go to WebAdvisor.

How To Log Into WebAdvisor?

Log onto MyECC at www.ecc.edu.
- Enter your “login” and “password” with your ECC username and password and then click on “login.”
- Your ECC username is: the first six letters of last name + first initial + middle initial + two digit day of birth + last digit of birth year.
- Your initial ECC password is: the last four digits of social security number + two digit birth year.
- Resetting your password will change your password for myECC, WebAdvisor, Angel, ECC email, campus computers, and wireless access.

Within WebAdvisor you can:
- View your final grade
- Pay a bill
- Register for classes, if you become an ECC student after graduation.

Contact the ECC CITS HelpDesk at 716-851-1835 if you’re experiencing any problems.

Are Advanced Studies Courses Transferable?

Most colleges will accept courses with a grade of C or better. Students may transfer the course credit to SUNY colleges and most two or four-year colleges and universities. Students are encouraged to contact the college of their choice to ensure that the course will be accepted. An ECC transcript request form must be completed in order to forward grades to other colleges.

“ It saved me time and money.”

- Advanced Studies Student

What Is A Transcript?

A transcript is a written record of your grades.

How Do I Request A Transcript?

Transcripts are available through the Registrar’s Office on all three campuses. Student copy (unofficial) transcripts are free and can be printed from your Web Advisor account or you may pick up a copy at the Registrar’s Office.

Students requiring official transcripts must submit a signed request in writing and pay a $5.00 processing fee (checks made payable to Erie Community College). Students must include the complete address of where the official transcript is going. Please allow 7 days for processing official transcript requests.

All mailed transcript requests should include:
- ID or SS#, 
- Student’s complete name
- Approximate dates of attendance.

Request for Transcript Form:
Visit www.ecc.edu then go to the Admissions and Financial Aid section and look for “Transcript Request Form” under Transcripts and Records.

You may request a transcript from any campus.